

# ADMISSION BROCHURE

(2021-22)



## GOVT DEGREE COLLEGE KOTRANKA

(AFFILIATED TO UNIVERSITY OF JAMMU)

## VISION

Govt Degree College Kotranka envisions to be seen, over a period of 5 years, as the vibrant multidisciplinary institution of higher learning in UT of J&K, and develop into a preferred destination for students desirous of pursuing higher education with a cutting edge

## MISSION

Adopting inclusive approach and provide high quality teaching to the students using modern digital technology driven pedagogies and introduce the courses that have social acceptability and market demand.

## OBJECTIVE

Foster global competencies among our students, ensuring their all round personality development with a sense of respect for human values and be identified as instrument for societal development.

## CORE VALUES

- Freedom with integrity to intellectual capital in all academic pursuits.
- Encouraging integrity based academic excellence, inclusive and interactive culture for meaningful knowledge transfer.
- Respect for all, social justice, and development of human spirit.
- Sense of belongingness towards institution, transparency, honesty, and accountability in all our endeavours.
- Managing resources and the environment.

### **The college administers the following pledge to students after admission:**

- That we shall abide by the rules and regulations of the college
- That we shall uphold the rich traditions of the college
- That we shall nurture the core values of the college
- That we shall follow the code of conduct as stated for the students of this college
- That we shall live in peace and harmony with our fellow students
- That we shall show full respect to our teachers, college administration and non-teaching staff.
- That we shall not cause damage to college property

## **PRINCIPAL'S MESSAGE**

Dear students,

I welcome you to this higher education fledgling that has just embarked on a journey to fulfill the educational aspirations of our youth and keep contributing intellectual capital for societal development. A strong foundation with a long term vision for this institution of higher learning is what assumes great significance at this stage, and it is my proud privilege to be the founder Principal of this college and steer it to take off in the desired direction.

Notwithstanding the task loaded with hardships, we are firm in our resolve to develop this college into a vibrant and dynamic centre of learning and knowledge. It is my earnest duty, and desire to see that the necessary human resource, infrastructure, paraphernalia including multimedia tools are put in place, to offer the impetus to this institution of higher learning.

This college has a long way to go. It will be require our collective and coordinated efforts, strength and forbearance, to successfully carve out a niche for itself in the academic domain. Your present day contributions will definitely go be acknowledged, appreciated and placed on record by future generations while documenting its history.

I look forward to make, a healthy teacher-student relationship, as the premise for achieving our mandated objective of providing education by which character is formed, strength of mind is enhanced, intellect is increased, and our alumni are able to stand upon their own feet.

I extend my best wishes to you.

Dr. P. Bambroo  
Principal

## **ABOUT COLLEGE**

Govt Degree College has just began its journey from May 28, 2019. The college started its functioning in the 4 room accommodation, thrown available by Govt Higher Secondary School Kotranka, and the deployment of one Assistant Professor, one lab assistant, and one lab bearer by the Govt Higher Education Department, saw this fledgling taking off in the intended direction.

As of now, the college stands accorded temporary affiliation from The University of Jammu. Admission process was rolled out by the college in the month of July, 2019 and the inaugural batch of 99 students was enrolled to Semester – I of 3 year BA Degree programme. These privileged students had 9 Core Courses to choose from, that include Arabic, Economics, English, Geography, History, Political Science, Persian, Sociology and Urdu besides Environmental Science as Ability Enhancement Compulsory Course (AECC). Since its coming into being, the college has admitted 2 batches of students, and admission to the 3<sup>rd</sup> batch has just been thrown open.

The Govt of UT of J&K is in the process of transferring the land to Higher Education Department for the construction of college. Govt has just accorded sanction to the construction of pre-fabricated classrooms for the college till its shifting to permanent buildings.

The college has a very bright future, given the promising talent of the local youth, wholehearted support from the civil society of the area, and the commitment of the Govt Higher Education Department to nurture this institution of higher learning.

## **ACADEMIC PROGRAMME**

The college offers admission to 3 year undergraduate programme in different Arts subjects, spread over 6 semesters, leading to the award of B A degree by the University of Jammu under CBCS. The subjects include Economics, English, EVS, Geography, History, Political Science, Persian, Arabic, Urdu, and Sociology.

## **CHOICE BASED CREDIT SYSTEM (C B C S) AT UG LEVEL**

Under C B C S, each programme is based on the **Credits** which is the weightage given to each course. It is the numerical value assigned to course according to importance of the content and contact hours required to complete its teaching /

learning. Each programme of study of BA has 132 credits to be completed in 6 semesters of 3 academic years and each semester of 15-16 weeks with 22 credits.

The courses under C B C S for study by a student at UG level comprise:

**A: Core course**

**B: Elective courses**

- Discipline Specific Elective Courses (DSE)
- Generic Elective Courses (GE)
- Project / Dissertation

**C: Ability Enhancement courses**

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC)

A: Core course needs to be compulsorily studied by a candidate as a core requirement. There shall be a total of 12 core papers, with 4 papers from each core subject to be studied in 4 semesters (I - IV)

B: Out of the elective courses, DSE courses are to be studied in Semesters V and VI, with 3 papers in each semester. These elective courses are based on the core courses opted by the student.

C: Ability Enhancement Compulsory Courses included Communication English and EVS, both to be studied in Semester I and II

Skill Enhancement Courses are to be studied in Semesters III – VI, one paper in each semester and the student will have the option to choose from a range of the choices

**The Core Courses are as:**

1. Arabic
2. English
3. Economics
4. History
5. Geography
6. History

7. Persian
8. Urdu

**The Ability Enhancement Compulsory Course (AECC) is:**

1. Environmental Science
2. Communication English / Hindi/ Urdu

### **SUBJECT COMBINATIONS OFFERED**

<b>S No</b>	<b>Compulsory</b>	<b>Core Subject</b>	<b>Compulsory Ability Enhancement</b>	<b>Compulsory Ability Enhancement</b>
1	English/Hindi/urdu	Sociology, Geography	Com English/Urdu	EVS
2	English/Hindi/urdu	Sociology, Pol Science	Com English/Urdu	EVS
3	English/Hindi/urdu	Sociology, Economics	Com English/Urdu	EVS
4	English/Hindi/urdu	Sociology, Persian	Com English/Urdu	EVS
5	English/Hindi/urdu	Sociology, Arabic	Com English/Urdu	EVS
6	English/Hindi/urdu	History, Arabic,	Com English/Urdu	EVS
7	English/Hindi/urdu	History, Geography	Com English/Urdu	EVS
8	English/Hindi/urdu	History, Pol Science	Com English/Urdu	RVS
9	English/Hindi/urdu	History, Economics	Com English/Urdu	EVS
10	English/Hindi/urdu	History, Persian	Com English/Urdu	EVS
11	English/Hindi/urdu	Pol Science, Economics	Com English/Urdu	EVS
12	English/Hindi/urdu	Economics Geography	Com English/Urdu	EVS
13	English/Hindi/urdu	Pol Science, Geography	Com English/Urdu	EVS

### **Examination / Course evaluation under C B C S**

The courses shall be evaluated through a grading system in place of conventional marking system. Each semester course shall be evaluated on the basis of SGPA (Semester Grade Point Average) and the cumulative SGPA of VI Semesters will become the CGPA of a student for purposes of award of Degree.

### **GRADING SYSTEM & CONVERSION OF PERCENTAGE GRADE(S):**

The courses shall be evaluated through a grading system in place of conventional marking system. Each semester course shall be evaluated on the basis of SGPA (Semester Grade Point Average) and the cumulative SGPA of VI Semester will become the CGPA of a student for purpose of award of Degree.

## Percentage to Grades and Grade Points

The following formula may be used to convert marks (%) into letter grades.

Marks %	Letter Grade	Numerical Grade
90 - 100	O (outstanding)	10
80 - < 90	A+ (Excellent)	9
70 - < 80	A (Very Good)	8
60 - < 50	B+ (Good)	7
50 - < 40	B (Above average)	6
40 - < 50	C (Average)	5
36 - < 40	D (Pass)	4
0 - < 36	F (Fail)	0
	Ab (Absent)	0

## ADMISSION

### Eligibility:

1. Students, who are domicile of J&K and have passed Higher Secondary Part II examination (class 12<sup>th</sup>) of the J&K Board of School Education or an examination recognized as its equivalent by the University of Jammu, are eligible for seeking admission to B. A. SEM - I
2. The wards of Central Govt. Employees, Army and Para-Military personnel serving in J&K can also seek admission.
3. Students seeking admission to Semester I of B A programme should have secured minimum of 45% of marks in class XII examination.
4. Students belonging to reserved categories as listed in SRO – 126 Dated 28-06-1994 and 294 of 2005 shall get the benefit of 5% marks while drawing up the merit list for admission. However, the benefit of reserved category will be only considered on the basis of documentary proof to the effect of belonging to a particular reserved category. Under process certificate will not be considered for purposes of this benefit.

5. No student whose result of Higher Secondary Part II has been modified after re-evaluation shall be admitted to the Semester-I of B. A after the expiry of the last date of admission.
6. The admission of students, with break in their academic career, will not be considered. Such of the students may be considered by the Principal provided the latter feels satisfied about the reasons of the break there of and also subject to the availability of the seats. Such of the students with break in their academic career will have to attach the affidavit along with the other certificates as per the prescribed format
7. **Re-appear / compartment cases in 12<sup>th</sup> class are not eligible for admission to B. A.– Semester I.**
8. Student who after seeking admission completes the minimum required attendance in the college but either fails or does not appear in the University Examination is not eligible for admission to the same class in the next session.

### **Admission rules:**

The selected students have to submit the admission form in the college along with all the documents and deposit the admission fee before the last date notified for the purpose. Student failing to deposit the fee in time shall forfeit the claim for admission and that seat shall be allotted to next student in merit list. Students seeking admission to B. A. Sem I are permitted to opt for such of the subject as were studied by him / her in 12<sup>th</sup> class.

### **Documents required for admission to B.A. Semester I**

The hard copy of the submitted admission form should be accompanied by the following documents:

#### **I – For State Board students:**

- Marks certificate of 12<sup>th</sup> class (2 self attested photocopies)
- Provisional certificate in original issued by the institution / school last attended.



- Character certificate in original from the institution last attended. Students who have passed their examination as private candidates will attach the character certificate issued by First Class Magistrate / Principal of an affiliate or constituent college. A candidate having any pending case or any FIR against him / her has to produce character certificate of the concerned Police Station / Police Post.
- Matriculation certificate (2 self attested copies).
- Two copies of self attested reserved category certificate from competent authority as stated in SRO – 126 /294 dated 28 – 06 – 1994 and 2005.
- Affidavit as per the prescribed format given

## **II – For CBSE students:**

- Marks certificate of 12<sup>th</sup> class ( 2 attested photocopies)
- Provisional certificate in original
- Character certificate in original from the institution last attended. Students who have passed their examination as private candidates will attach the character certificate issued by First Class Magistrate / Principal of an affiliate or constituent college. A candidate having any pending case or any FIR against him / her has to produce character certificate of the concerned Police Station / Police Post.
- Matriculation certificate (2 self attested photocopies).
- Two copies of attested reserved category certificate from competent authority as stated in SRO – 126 dated 28 – 06 – 1994 read with all amendments thereto.
- Migration certificate in original along with 2 self attested photocopies
- Filled Eligibility form
- 3 Affidavits as per the prescribed format
- **Note:** Students with break in their academic career, have to submit Affidavit to the effect that they have not taken admission in any college during the intervening period, in addition to the above listed documents.

For being eligible to appear in the examination, student is required to have 75% of attendance in each theory / practical paper. Those falling short of attendance in either or both are not allowed to sit in the examination.

**ADMISSION FEE FOR SEMESTER - I  
(SESSION 2021-22)  
College fee (a)**

		Arts	Arts With geography
1	Govt. Adm. Fee	40	40
2	Pool Fund	1950	1950
3	Furniture Fund	70	70
4	Student Aid	100	100
5	M.A. Fund	25	25
6	Games Fund	220	220
7	Student Service Fund	30	30
8	Excursion/Social Activity Fee	90	90
9	Reading Room Fee	50	50
10	College Magazine Fee	80	80
11	Identity Card Fee	50	50
12	Relief Fund	10	10
13	Motor Vehicle Fund	60	60
14	Culture and Seminar Fund	30	30
15	Stationary Fund	35	35
16	Building Fund	165	165
17	NSS Fund	50	50
18	Red Cross Fund	50	50
19	EDUSAT	25	25
20	Miscellaneous	60	60
21	Lab Fee	---	154
22	Subject Tour	---	105
23	Computer Fee	---	---
24	Evs Fee	238	238
College Fee(a)		<b>3428</b>	<b>3687</b>

**University Fee structure (b)**

1	RR Fee	360	360
2	Sports Fee	530	530
3	Cost of Exams Form for Sem I and Sem II	200	200
4	Exams fee with Practical for Sem I and Sem II	1520	1703
5	Exams Maintenance Fee (Sem I & Sem II)	280	280

6	Exam Development Fee (Sem I & Sem II )	580	580
7	Digitalization Fee	220	220
8	DIQA Fee	220	220
9	Corpus Fee	220	220
10	RMF Fee	100	100
11	University Culture Fee	140	140
12	Universty NSS	130	130
	Total (b)	4500	4683
	Total (a)	3428	3687
	G.Total A+B Rs.	<b>7928</b>	8370

**ELIGIBILITY FEE for non JKBOSE Students = Rs 880**

## Faculty

The college has highly qualified and experienced faculty as:

S No	Name of faculty	Subject
1	Dr Mohd Mushtaq	Arabic
2	Abdul Qayoom	English
3	Rubiya Kouser	EVS
4	Tabasum Rasool	Political Science
5	Mohd Yasir	<b>Persian</b>
6	Rouf Ah Malla	Geography
7	Ashiyana Kousar	Urdu
8	Waheed Khan	Sociology
9	Altaf Ahmad	History
10	Khurshid Ahmad	Economics

## Non-Teaching staff

- |                      |                |
|----------------------|----------------|
| 1. Dr Shokit Hussain | Office Inchrge |
| 2. Basharat Sheikh   | Lab bearer     |
| 3. Imran Ahmad*      | Computer Asstt |
| 4. Deepak Kumar*     | Orderly        |
| 5. Liyaqat Hussain*  | Chowkidar      |

\*Contract based engaged through outsourced mechanism

## **FACILITIES**

### **Browsing center**

The college has established browsing center to provide internet facility to students for access to different online academic programmes available through MOOCS, skill courses and study material. The center has 17 computer systems supported by INTERNET facility arranged by the college through **a lease line of 20 MBPS**.

### **Smart Classroom**

The college has transformed the 2 available rooms into smart classrooms that are equipped with Interactive flat panel digital boards, digital lectern, LCD Projector, and ideally suited seating arrangement.

### **Library**

A well established library is available to students that houses properly arranged and computer bases catalogued books, numbering around 2500 on diverse subjects covering, academic, culture, history, religion, languages, and other important areas

### **Diesel Generator**

Diesel Generator of 20 KVA capacity is available to overcome the disruptions in academic pursuits due to long power cuts.

### **Pre-fabricated classrooms and washroom block**

The college has just authorized the JKPCC Ltd for the construction of 3 classrooms, Principal's Chamber and washroom block for boys and girls with 3 cells in each. It shall be available to students in 3 months.

## **ADMISSION SCHEDULE**

1. ADMISSIONS WITHOUT LATE FEE: 03-03-2021 to 22-03-2021
2. ADMISSION WITH LATE FEE OF Rs 320/=: 23-03-2021 to 01-04-2021

Vice Chancellor may consider grant of late admission for 10 days after the expiry of last date as per (2) above on payment of Rs 2910 as late fee

The regular class work shall commence from I week of April

## **DO NOT INDULGE IN RAGGING**

Ragging is a criminal offence. Students in distress due to ragging, should approach the anti-ragging committee either personally or contact through phone on following numbers

1. Dr Mohd Musdhtaq: 9821165604
2. Dr Showlit Hussain: 9797481204
3. Mr Ab Qayoom: 9906757300
4. Ms Ashiyana Kousar:

## COLLEGE CONTACT

Email: [gdckotranka@gmail.com](mailto:gdckotranka@gmail.com)

Website: [www.gdckotranka.in](http://www.gdckotranka.in)



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